



**SCHUYLKILL COUNTY
MUNICIPAL AUTHORITY
221 S. CENTRE STREET
POTTSVILLE, PA 17901
(570) 622-8240; FAX: (570)
622-8248**

PRE-CERTIFICATION FEE POLICY & FORM
Effective January 1, 2024

\$30.00 per transaction/per account for a specified date
Fee to be paid 7-10 working days in advance of settlement by Cash, Check or Money Order
No changes beyond 2 working days. Changes beyond 2 days results in a new fee
If a check/money order is returned there will be an additional \$30.00 fee
Please fill in the information below to request a Certification/Final Reading

FROM: Company name & mailing address:	
FAX:	
PHONE:	
SETTLEMENT DATE:	

Current Owner:	
Property Address:	
Tax Parcel ID:	

New Owner:	
Mailing Address if different from service address:	
Phone Number:	